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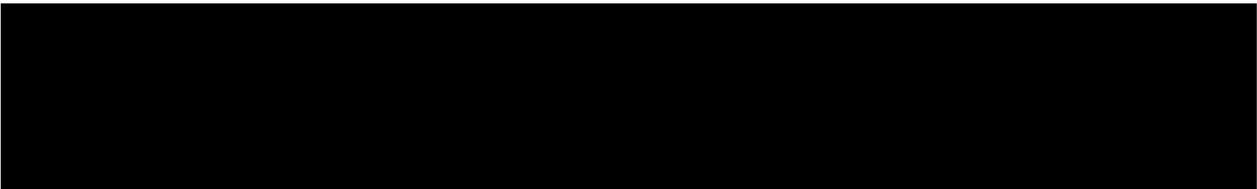
8 SEP 1969

MEMORANDUM FOR: Acting Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending 5 September 1969

1. Consultant Renewal Exercise: The annual consultant renewal exercise has been substantially completed. Renewal documents for Fiscal Year 1970 were mailed to each consultant on 26 June 1969. Upon their return and after approval by the Office of General Counsel, the contracts or appointment papers were signed and forwarded to the Office of Finance. Of the 73 consultants involved this year, all but two have been accounted for or have responded to our letter. A follow-up letter will be forwarded to these two consultants if their renewal documents are not received very soon.

2. Field Classification Trip: Mr. [redacted] of the Position Management and Compensation Division will leave on a classification survey trip on Saturday, September 13 to visit certain of our stations in Africa. 25X1A



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to review Technical Services Division positions.

3. To Work on Job Leads: Mr. [redacted] of the Clandestine Service reported to Retirement Affairs Division to perform the job of "outside man"

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for the development of external sources of job leads. We believe Mr. [redacted] previous experience in Central Cover Staff will be of great value in his new assignment.

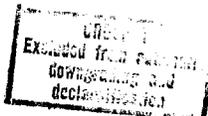
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~~Assignment~~

/s/ Robert S. Wattles

Robert S. Wattles

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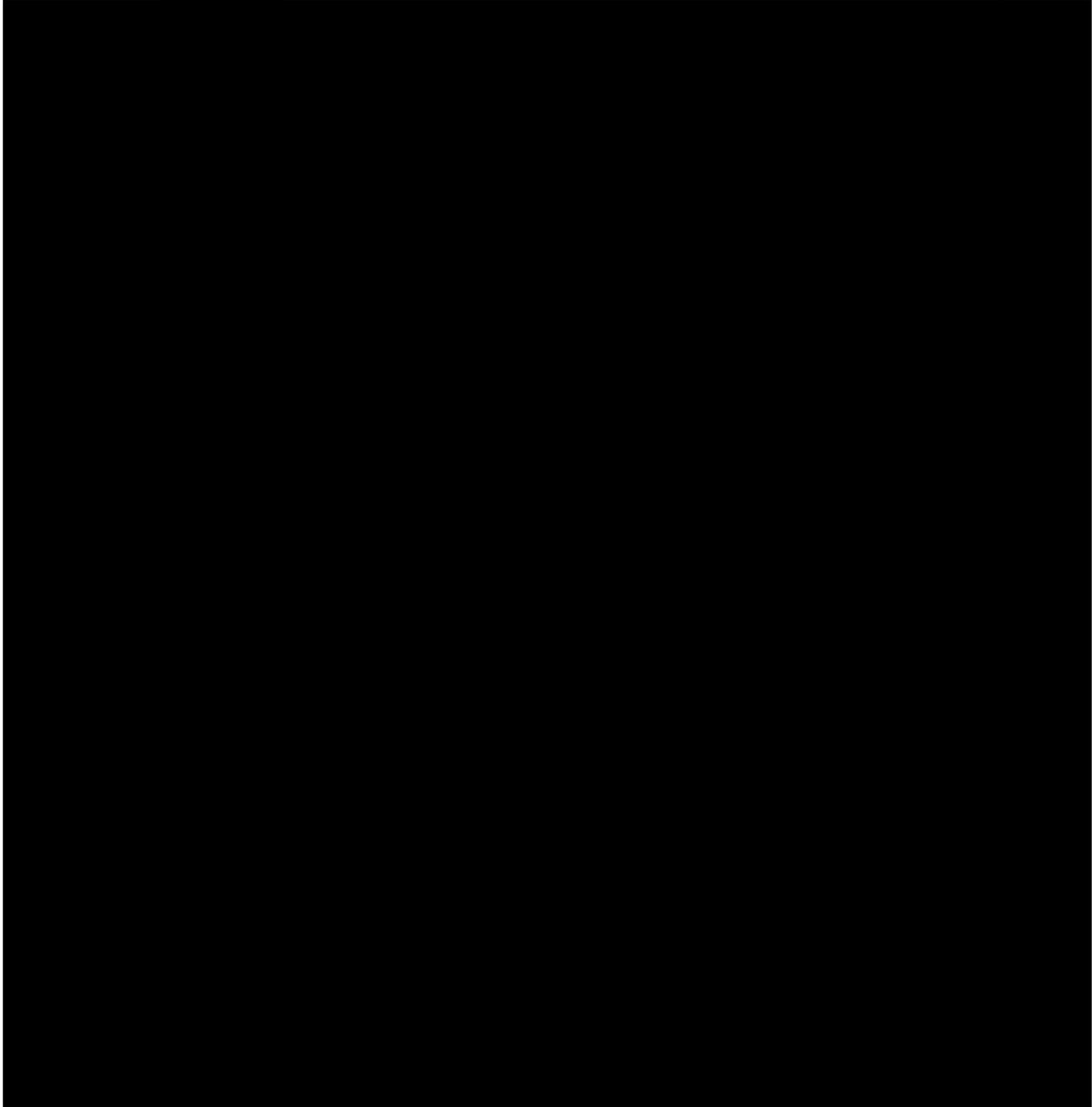
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